

**NIAGARA POWER COALITION  
MEETING MINUTES**

**Thursday, March 26, 2013 – 12:00 p.m.**

Niagara County Department of Economic Development  
6311 Inducon Corporate Drive, Suite One  
Sanborn, New York 14132

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**1.0 Call to Order**

Chairman Ross called the meeting to order at 12:16 p.m.

**2.0 Roll Call**

Ms. Melloni performed roll call:

**Representatives Present:**

Don Rappold, Asst. Superintendent – Chairman, HCSC	Lewiston-Porter School District
Cynthia Bianco, Superintendent	Niagara Falls City School District
Tom O'Donnell, Esq.	City of Niagara Falls
William L. Ross, Chairman, NC Leg & NPC	Niagara County
Ashley Wood	Niagara Wheatfield School District
Michael Risman, Esq.	Town of Niagara
Steve Reiter	Town of Lewiston

**Guests:**

Chris Roser, Superintendent	Lewiston-Porter School District
Thomas Burgasser, Esq.	Niagara County
Jackie Siegmann	Town of Niagara
Angelo Massaro, Esq.	Niagara Falls City School District
Scott Hapeman, Esq.	Niagara Wheatfield School District
Mike Johnson	Town of Lewiston

**Staff Present:**

Mary Melloni, Recording Secretary  
John M. Baird, Treasurer, NPC  
Stan Widger, Esq., NPC Counsel, Nixon Peabody

**3.0 Annual Membership Meeting**

**3.1 Confirm Directors/Membership**

Chairman Ross confirmed that the Directors/Membership are correct as currently listed.

**3.2 Elect Chairperson & CEO/President**

Mr. Widger asked for nominations for the position of Chairperson and CEO/President of the Niagara Power Coalition.

Mr. Rappold nominated Mr. Ross as Chairperson of the Niagara Power Coalition; Mr. O'Donnell seconded the nomination. There were no other nominations; nominations were closed.

**3.0 Annual Membership Meeting**

**3.2 Elect Chairperson & CEO/President (Continued...)**

*A roll call vote was taken.*

Town of Lewiston	<u>Yes</u>
Town of Niagara	<u>Yes</u>
Lewiston Porter	<u>Yes</u>
City of Niagara Falls	<u>Yes</u>
Niagara-Wheatfield	<u>Yes</u>
Niagara County	<u>Yes</u>
Niagara Falls Schools	<u>Yes</u>

*The motion was approved.*

Mr. Widger asked for nominations for the position of CEO/President of the Niagara Power Coalition.

Mr. Rappold nominated Mr. Ross as CEO/President of the Niagara Power Coalition; Mr. O'Donnell seconded the nomination. There were no other nominations; nominations were closed.

*A roll call vote was taken.*

Town of Lewiston	<u>Yes</u>
Town of Niagara	<u>Yes</u>
Lewiston Porter	<u>Yes</u>
City of Niagara Falls	<u>Yes</u>
Niagara-Wheatfield	<u>Yes</u>
Niagara County	<u>Yes</u>
Niagara Falls Schools	<u>Yes</u>

*The motion was approved.*

**3.3 Appoint Committees**

Chairman Ross stated that he will keep the Finance/Audit Committee members the same (Chairman Ross, John Baird and Scott Hapeman); On the Governance Committee he, Ms. Bianco and Mr. Richards (Mike Risman) will remain members. The Ad Hoc Committee will also remain the same (Reiter, Richards and Bianco).

*Mr. O'Donnell made a motion, seconded by Mr. Hapeman, to approve the Committees as appointed. Motion carried.*

### **3.0 Annual Membership Meeting (Continued...)**

#### **3.4 2012 Annual Report for Authority Budget Office**

Mr. Widger explained that the NPC is obligated to provide an Annual Report to the Authority Budget Office annually. This year's report is comparable the previous years' reports. One of the major components of the report is the budget report and it will be reported on by the Budget committee.

##### **3.4.1 2012 Budget Report**

Mr. Widger explained that the budget was established earlier in the year and approved by NPC members. It will be submitted as part of the 2012 Annual Report to the Authority Budget Office.

##### **3.4.2 2012 NPC Audit Report**

Mr. Schiavone gave a brief summary of the 2012 NPC Audit Report (*a copy of which will be attached hereto and become a part hereof these minutes.*)

*Ms. Bianco made a motion to accept the 2012 NPC Audit as presented; seconded by Mr. O'Donnell. Motion passed.*

#### **3.5 Reaffirm NPC Mission Statement & Performance Measurements for 2013**

Mr. Widger explained that the reaffirming of the Mission Statement and Performance Measurements and reporting of the Performance Evaluation of the Board are all requirements of PAAA.

Chairman Ross indicated that the Governance Committee reviewed the Mission Statement and Performance Measurement Standards and the Committee found all to be in order and that the standards have been complied with over the past year by the Niagara Power Coalition. They are recommending that both be reaffirmed.

*Mr. O'Donnell made a motion, seconded by Mr. Reiter, to reaffirm the Mission Statement and Performance Measurement Standards as recommended by the Governance Committee. Motion passed.*

#### **3.6 Summary Results of Confidential Evaluation of Board Performance**

The results were received of the Confidential Evaluation of Board Performance and they have been distributed to all members of the NPC. This information will be reported to the Authority Budget Office as required.

**3.0 Annual Membership Meeting (Continued...)**

**3.7 Reaffirm NPC Policies for 2012**

The Governance Committee reviewed the policies and procedures of the NPC and found them to be in order and all had been complied with by the NPC. They are recommending that the policies be reaffirmed by the NPC membership.

*Ms. Bianco made a motion, seconded by Mr. Ross, to reaffirm the NPC Policies and Procedures as recommended by the Governance Committee. Motion passed.*

**4.0 Approval of NPC Meeting Minutes**

**4.1 Meeting Minutes of October 23, 2012**

*A Motion to approve the October 23, 2012 meeting minutes was made by Mr. O'Donnell and seconded by Mr. Risman. Motion passed.*

**5.0 Correspondence – None.**

**6.0 Unfinished business**

Mr. Ross recognized Kerin Dumphrey for his participation in the Niagara Power Coalition for many years and expressed the NPC's appreciation for his service, and wished him well in his retirement. Ashley Wood, District Treasurer, is now filling in temporarily until a new Business Manager is hired.

**7.0 New Business – None.**

**8.0 Legal Counsel – None.**

**9.0 Other Matters**

**9.1 Discussion: Magavern Report: "The Niagara River Greenway: Fulfilling the Promise"**

This is for informational purposes only. Attorneys of the NPC will discuss and report back to the NPC at a later date.

**Niagara Power Coalition**

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**10.0 Next Meeting – To be Determined**

**11.0 Adjournment**

*Mr. O'Donnell made a motion to adjourn, seconded by Mr. Hapeman. Motion passed.  
Meeting adjourned at 1:12 p.m.*

Respectfully submitted,

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Mary P. Melloni  
Secretary