

NIAGARA POWER COALITION MEETING MINUTES

Wednesday, August 5, 2009 – Following HCSC Meeting
Niagara County Department of Economic Development
6311 Inducon Corporate Drive, Suite One
Sanborn, New York 14132

1.0 Call to Order

Chairman Ross called the meeting to order at 12:45 p.m.

2.0 Roll Call

Ms. Melloni performed roll call:

Representatives Present:

Fred M. Newlin, Supervisor, Vice Chairperson	Town of Lewiston
Thomas O'Donnell, Esq. (Via Teleconference)	City of Niagara Falls
Donald Rappold, Assistant Superintendent	Lewiston-Porter School District
Rob Daly, Special Advisor, Relicensing	New York Power Authority
William L. Ross, Chairman, NC Legislature	Niagara County
Scott Hapeman, Esq., Counsel	Niagara Wheatfield School District
Cynthia A. Bianco, Interim Superintendent	Niagara Falls City School District
Michael Risman, Esq.	Town of Niagara

Guests:

Tom Burgasser, Esq.	Niagara County
Jackie Siegmann	Town of Niagara
Anthony Lanza	HSBC Bank

Staff Present:

Charles Miller, President, NPC
John Baird, Treasurer, NPC
Mary Melloni, Secretary
Stan Widger, Esq., NPC Counsel, Nixon Peabody (via Teleconference)
Samuel M. Ferraro, Executive Director/Commissioner - Niagara County Center for
Economic Development

2.0 Approval of NPC Meeting Minutes

3.1 Regular Meeting of May 20, 2009

Mr. O'Donnell made a motion, seconded by Mr. Newlin, to approve the meeting minutes of the May 20, 2009 meeting. Motion passed.

4.0 Financial Report

4.1 May - June 2009

Mr. Baird reviewed the financial report for the periods of May and June 2009. *[A copy of which will be attached hereto and made a part hereof these minutes.]*

Mr. Newlin made a motion, seconded by Mr. Hapeman, to approve the Financial Report for May and June 2009, as presented. Motion passed.

4.2 Approve Payment of Invoices

Chairman Ross stated that an updated status report on what is owed to Nixon Peabody has been provided to the members.

Mr. Newlin made a motion, seconded by Mr. Ross, approving a payment of \$70,000 on the account of Nixon Peabody. Motion passed.

4.3 Niagara Power Coalition Web Site

Mr. Miller stated that PAAA requirements confirm the need for the NPC to have a web site. He explained that the offer from NYPA to host the HCSC information is appreciated; however, the NPC needs to concentrate on developing their own website. Mr. Miller suggested that the NPC evaluate the two responses that were received by forming a subcommittee to interview the candidates. Chairman Ross asked that Mr. Miller be the Chair of an ad hoc committee to meet with the vendors, along with Mr. Rappold and Mary Melloni. Mr. Rappold stated he would be happy to sit on the committee, but also will bring Lewiston-Porter's web master. Mr. Miller asked that a meeting be scheduled with each of the vendors and the committee. Ms. Bianco offered her IT person from Niagara Falls School District to attend the meetings and review the vendors.

5.0 PAAA Compliance

5.1 Procurement Policy

5.2 Travel Policy

Mr. Widger explained that with regards to PAAA Compliance, the NPC is kind of an in-between entity when it comes to being subject to some of the requirements. He explained that some of the requirements do not always make sense for a not-for-profit; however, it is necessary to have these policies in place even though they may not come into play with the NPC. Therefore, two policies that were required were the Procurement and Travel Policies. This was discovered when preparing the Annual Report under the PARIS Reporting system. Mr. Widger has prepared the two policies and is asking for members to review them and approve them. *[These policies will be attached hereto and made a part hereof these minutes.]*

5.0 PAAA Compliance (Continued...)

5.1 Procurement Policy

5.2 Travel Policy

Mr. Newlin made a motion to approve the Procurement Policy, seconded by Mr. Risman. Motion passed.

Mr. Newlin made a motion, seconded by Mr. Risman, to approve the Travel Policy. Motion passed.

6.0 Legal Counsel - No matters to discuss.

7.0 Any Other Matters – None.

8.0 Next Meeting: To be Determined

9.0 Adjournment

Mr. Newlin made a motion to adjourn, seconded by Mr. Hapeman. Motion passed. Meeting adjourned at 1:15 p.m.

Respectfully submitted,

Mary P. Melloni
Secretary